



Announcement: Request for Proposal Administrative Services Provider

The Texas Water Association Risk Management Fund (TWARMF) is requesting proposals from qualified firms to provide comprehensive third-party administrative services, including but not limited to, general program administration, accounting and finance, underwriting, reinsurance coordination/placement, brokerage, information technology, medical management, workers' compensation, property and liability claims handling, risk loss control, risk management consulting, legal compliance, records management, litigation management, financial reporting, member communications, customer service, member and leadership training and development, website hosting, and support for the TWARMF's Board of Trustees.

The process is part of the Board's regular fiduciary responsibility to periodically assess service providers and ensure that the Fund continues to receive high-quality, cost-effective administration in alignment with member needs. The decision to issue this RFP should not be interpreted as dissatisfaction with the Fund's current administrative services provider.

The RFP outlines the scope of services, evaluation criteria, and a detailed schedule of events, including deadlines for questions, proposal submissions, interviews (if necessary) and final selection. The RFP issuance date is **July 25, 2025**. Please direct any questions related to the RFP to Aaron M. Wilkerson, TWARMF General Counsel, at aaron@wilkersonpllc.com.